

CITY OF HAYWARD

WATER POLLUTION SOURCE CONTROL INSPECTOR

DEFINITION

To perform or assist in performing all functions associated with the City's Water Pollution Source Control Program and related activities.

SUPERVISION RECEIVED AND EXERCISED

Supervision is provided by the Senior Water Pollution Source Control Inspector or other higher level management personnel. Responsibilities may require providing directions to laboratory or field personnel as needed.

EXAMPLES OF DUTIES Depending upon assignment, duties may include but are not limited to the following:

1. Collects samples of industrial and/or commercial wastewater discharges.
2. Installs and calibrates sampling and/or monitoring equipment at appropriate locations.
3. Inspects industrial plants to determine compliance with applicable ordinances, laws, regulations, or discharge permits.
4. Prepares necessary reports and maintains files and records.
5. Conducts field surveys as necessary to identify or characterize industrial dischargers.
6. Investigates customer sewer billing complaints.
7. Performs field investigations relative to water pollution incidents and/or complaints.
8. Performs laboratory analyses when required.
9. Performs functions of Sr. Water Pollution Source Control Inspector in latter's absence as authorized.

KNOWLEDGE, ABILITIES AND SKILLS

- A. Knowledge of wastewater sampling procedures.
- B. Familiarity with water quality analyses.
- C. Familiarity with wastewater treatment processes.
- D. Ability to maintain effective public relations and to be tactful.
- E. Knowledge of good safety practices.
- F. Ability to speak and write clearly and effectively.
- G. Ability to perform industrial waste inspection field work including working in inclement weather and lifting manhole covers or monitoring equipment which may weigh up to 50 lbs.
- H. Ability to work with minimal supervision.

LICENSE: Possession of a valid Class III California Driver's License.

EXPERIENCE AND EDUCATION

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Either

One (1) year of full-time experience in one of the following fields or a closely related function:

- a) Industrial waste inspection.
- b) Mechanical design of industrial process systems.
- c) Mechanical engineering technician or mechanical inspector in petroleum refining, food processing or similar.

Or

Two (2) years of experience in a water pollution control facility laboratory.

Education:

Equivalent to two (2) years of college, majoring in any engineering/scientific field which included satisfactory completion of either four quarter courses in water quality control technology or three quarters of college level laboratory courses in biology or chemistry.

PROBATIONARY PERIOD: One Year

679CS90

August 1973

November 1990

AAP GROUP: 5

FLSA STATUS: Non-Exempt

FPPC STATUS: Designated